

**CDVA Disability Advisory Committee**  
Meeting Minutes  
**Tuesday, March 17, 2009 10:30 AM – 11:30 AM**  
Headquarters (HQ) - Medal of Honor Hall  
Attendees: Jeremy Nasca, Binh Thai, Craig Osborn, Diane Domino, Sue  
Rose-Wilson

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The meeting commenced at 1030 hrs.

**I. Disability Awareness Month Event -**

Special Guests: Food & Ag DAC Members - Dee Anne Holloway, John Bresset (CDFA DAC Chair) and Susan \_\_\_\_\_ attended the first half of the meeting to invite our DAC to collaborate with their committee in coordinating a National Disability Employment Awareness Month (NDEAM) event on October 6, 2009, from 11am – 1pm. CDFA would like to hold a street fair on O Street, in front of both agency buildings, complete with vendors, speakers, presentations, food, and music (they have already secured a local jazz band for the event). CDFA held a similar event indoors last year, which was quite successful.

CDFA has requested that our DAC attend their NDEAM planning meeting on April 15, 2009, from 9:30am – 11:30am at CDFA in Room 333.

**II. Updates -**

Recruitment Project – Action plan –

Craig reviewed the recruitment packet that Ty put together and recommended that the following items be added:

- Reintegration Form (Veterans Services Division)
- Cal – Vet Brochure
- Veterans License Plate Purchase Information
- Introduction/Invite Letter from the Secretary/Governor
- VA Work Study Program Information
- Federal Examination Information (?)

Craig also provided to the committee a resource list of veterans organizations which could be contacted as part of the recruitment effort. He said that VSD has already established dialogue with many of the organizations and agreed to identify those which have not had communication with CDVA so the DAC might initiate

contact pertinent to recruitment. Craig feels that the Yellow Ribbon reintegration program would be a good place to open communications and disseminate recruitment information.

ADA Project – 1<sup>st</sup> steps –

Sue recently revised the ADA Compliance Project Proposal at the request of the Secretary. There were no moves during the meeting to further revise the proposal, and no DAC responses to Sue's earlier e-mail request for members to re-review/comment on the document. Sue will therefore re-submit the revised proposal to the Secretary this week.

Sue announced that, in response to the ADA proposal, the Administration has already appointed ADA Coordinators at each of the Veterans Homes to work collaboratively with the DAC on the ADA Title II Compliance Project. The Administration will also soon designate staff from Office of Procurement and Contracts and Information Services Division at HQ to assist with this effort. Kenn Capps' (ISD) ongoing accessibility assessment of the agency Internet was discussed, as well as efforts by OPC to make our District Offices ADA-compliant.

Once the project proposal has been approved, Sue will invite the new ADA Coordinators to attend our next DAC meeting. Sue will provide training on how to conduct a self evaluation of the agency during that meeting.

"Freedom, America Remembers" Event –

Sue spoke with the quadriplegic artist, Dennis Francesconi, last week regarding our request for him to display his artwork, which is dedicated to fallen soldiers, in the Medal of Honor Hall. He said his publisher has agreed to the event and would like for us to set the date so it coincides with NDEAM in October. Mr. Francesconi has been in communication with the First Lady's office, who first contacted him regarding his artwork, and they have set a tentative date of October 10<sup>th</sup>, plus or minus 5 days. They are hoping the Governor and First Lady will be able to do a press event here at that time to kick off the display. Mr. Francesconi will ship the painting to CDVA in early August, subsequent to having it framed.

### **III. Roundtable Discussion**

#### **Committee Project Ideas –**

Sue asked the committee members if they had any ideas for events/projects for the DAC to pursue. Members were invited to submit such ideas as they come to mind. It was suggested that the DAC invite speakers to provide training and/or give presentations on issues pertinent to ADA, at corresponding times during the ADA self-evaluation process.

Sue also mentioned that DAC Fact Sheets and CDVA Request for Reasonable Accommodation forms should be included in all New Employee Orientation Packets, at which time the committee discussed some elements of reasonable accommodation and the interactive process.

Meeting adjourned at 1128 hrs.

Next meeting scheduled for April 21, 2009, at HQ in the Executive Conference Room.